



**SANCTA SOPHIA COLLEGE ALUMNI ASSOCIATION
NOTICE OF BIENNIAL GENERAL MEETING
NOTICE OF NOMINATIONS RECEIVED FOR OFFICE BEARERS
NOTICE OF MOTION FOR AMENDMENT OF THE CONSTITUTION**

BIENNIAL MEETING

Notice is hereby given that the Biennial meeting of the Sancta Sophia Association ("Association") will be held on Tuesday, 30 August 2011 at 6pm at Sancta Sophia College. All members of the Association are invited to attend. The College will host drinks immediately following the meeting.

NOTICE OF NOMINATION

Nominations for the following positions have been lodged with the volunteer Honorary Secretary in accordance with Clause 6 (d) of the Constitution of the Association (the "Constitution").

1. President - Caroline Stewart
2. Honorary Secretary - Louise Trott
3. Honorary Treasurer - Katherine Twomey
4. Committee Member - Bernadette McNamara
5. Committee Member - Sarah Steele

Additional nominations for office bearers should be lodged with the volunteer Honorary Secretary c/o Sancta Sophia College (the "College") at least 21 days (09/08/11) prior to the Biennial meeting. Appointments will be made at the Biennial meeting in accordance with the Constitution. Fifteen Financial Members shall constitute a quorum for the Biennial Meeting.

NOTICE OF MOTION

Notice of Motion for amendment of the Constitution is given in accordance with Clause 8 of the Constitution. Two thirds of the number of Financial Members voting is required to approve the Motion to adopt the replacement constitution.

At the Biennial meeting the following Motion will be voted on: "That the current form of Constitution be replaced with the document titled "Constitution – Sancta Sophia Alumni Association."

Copies of the existing Constitution and proposed replacement constitution can be downloaded from <http://www.sanctasophiacollege.edu.au/alumni/news/>

Alternatively members may request hard copies of the documents by telephoning the College on (02) 9577 2100.

ELIGIBILITY FOR VOTING AT THE BIENNIAL MEETING

In order to be a Financial Member, members must pay the current annual subscription fee of \$30 (the amount last set by the Association) at least ten days in advance (20/08/11) of the Biennial meeting.

Payment can be made by:

Cheque to the Attention Marketing and Development Manager
Sancta Sophia College, 8 Missenden Road Camperdown, NSW 2050

OR

Direct deposit to Sancta Sophia College

Account name: Sancta Sophia College

BSB: 032030

Account: 75001

Reference: ALUMNI COMMITTEE FINANCIAL MEMBER

Financial Members unable to attend the Biennial meeting may register a postal vote with the Volunteer Honorary Secretary c/o Sancta Sophia College at least five days in advance (25/08/11) of the Biennial meeting.

Signed

Caroline Stewart

Louise Trott

On behalf of the Sancta Sophia Association volunteer Alumni Committee, 13th July 2011

Established 1926 within the University of Sydney

8 Missenden Road, Camperdown 2050 (ABN 32 684 514 418)

T +61 2 9577 2100 | F +61 2 9577 2388 | E principal@sancta.usyd.edu.au | W www.sanctasophiacollege.edu.au



**SANCTA SOPHIA COLLEGE ALUMNI ASSOCIATION
NOTICE OF NOMINATION OF OFFICE BEARER TO BE VOTED ON AT THE BIENNIAL GENERAL MEETING**

** Please detach and return relevant section **

NOTICE OF NOMINATION

We hereby give notice of the following nomination(s) for Office Bearer(s) of the Sancta Sophia Association ("Association") in accordance with Clause 6 (d) of the Constitution of the Association (the "Constitution"). *[Please insert nominee next to office bearer position]*

1. President
2. Honorary Secretary
3. Honorary Treasurer
4. Committee Member
5. Committee Member

We confirm that the consent of the nominee(s) to the above positions has been obtained.

Proposer

Seconder

Additional nominations for office bearers should be lodged with the volunteer Honorary Secretary c/o Sancta Sophia College (the "College") at least 21 days (09/08/11) prior to the Biennial General meeting to be held at the College on 30/08/11. All nominations received for office bearers will be posted on the College website at www.sancta.usyd.edu.au at least ten days in advance (20/08/11) of the Biennial General Meeting.

ELIGIBILITY FOR VOTING AT THE BIENNIAL GENERAL MEETING

*All members are invited to attend the Biennial General Meeting, however only financial members can vote at this meeting. To become a Financial Member, members must pay the annual subscription fee of \$30 (the amount last set by the Association). Payment can be made by cheque addressed to "Sancta Sophia College" and sent to: Attention Marketing & Development Manager, Sancta Sophia College
8 Missenden Road Camperdown, NSW 2050*

Or by direct deposit

Account name: Sancta Sophia College

BSB: 032030; Account: 75001

Reference: ALUMNI COMMITTEE FINANCIAL MEMBER

Payments must be made least ten days in advance (20/08/11) of the Biennial meeting to be held on 30/08/11.

I would like to become a Financial Member of the Sancta Sophia Association and enclose a cheque for \$30 addressed to Sancta Sophia College.

Name:

Postal Address:

Email:

POSTAL VOTE

Financial Members unable to attend the Biennial meeting may register a postal vote with the Volunteer Honorary Secretary c/o Sancta Sophia College at least five days in advance (25/08/11) of the Biennial meeting.

I would like to vote for the following office bearers *All nominations received for office bearers will be posted on the College website at <http://www.sanctasophiacollege.edu.au/alumni/> at least ten days in advance (20/08/11) of the Biennial General Meeting.*

1. President
2. Honorary Secretary
3. Honorary Treasurer
4. Committee Member
5. Committee Member

I vote **YES** / **No** [please circle] to the motion that "That the current form of Constitution be replaced with the document titled "Constitution – Sancta Sophia Alumnae Association."

----- [Signature of Financial Member]

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