

Dear Departing Resident,

RE: COMMITMENT FEE ADVICE

Whether you have been part of the Sancta community for a semester or for a number of years, I hope you have found your time here enriching and enjoyable.

Please know that you have the warmest wishes of the entire staff team for your future. Please stay in touch with us and let us know how you are going.

If you don't mind indulging us one more time...

Whilst Sancta works hard to keep fees as low as possible, it remains out of reach for many. Many within our community experience financial difficulty during their time with us. We attempt to assist these students where we can, but we have to rely on our alumni and friends to fund our scholarships and bursaries. With no reliance on government or institutional assistance, we also benefit from the alumni community generosity to maintain and improve our grounds, buildings and student programs.

I am hoping you will consider supporting Sancta to enable others to call Sancta home.

There are many ways to do this, either now or in the future.

One way you can support us is in donating part or the whole of your Commitment Fee to Sancta Sophia College. This would be a tax-deductible donation.

Today, I ask for your help so that others may also have the privilege of calling Sancta home.

Yours sincerely,

Fiona Hastings

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Principal



## **Donating your Commitment Fee to Sancta**

Please use the form below to donate part or the whole of your Commitment Fee to Sancta.

You can choose to donate it to one of the following funds:

- Sancta Sophia College Scholarship and Bursaries Fund; or
- Sancta Sophia College Principal's Priorities Fund for capital projects, programs and student assistance initiatives deemed priorities by the Principal.

Commitment Fee Advice	
Name	
Address	
Signature of person who pays student's fees	
Date	
Student Name	
I would like to support Sancta by <b>donating</b> the full amount of \$	
Or \$ from my (net) Commitment Fee refund.	
Please allocate my gift to:	
<ul> <li>□ Scholarships and Bursaries (tax-deductible);</li> <li>□ Principal's Priorities (tax-deductible);</li> <li>□ I would like my net refund returned to me.</li> </ul>	
If you are requesting a full or part refund, please provide your bank account details below.	
Account Holder Name	
Bank	
BSB	
Bank Account Number	
$\square$ I am happy for my donation to be acknowledged publicly by Sancta Sophia.	

Please return your form to the College by one of the following options:

- Hand the form to the Accountant, Business Office;
- Print/Scan and email to: accountant@sancta.edu.au;

☐ I would like my donation to remain anonymous.

Mail to: The Accountant, Business Office (address below).



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